

**MEMO**

**TO:** Senators

**FROM:** Dr. Tanya Packer, Vice-Chair (Student Affairs)

**DATE:** April 8, 2019

**RE:** **Report on Ratification** of Faculty Academic Integrity Officer Assessments  
and Recommended Penalties  
Reporting Period January 1<sup>st</sup>, 2018 to March 31<sup>st</sup>, 2019

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Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (Jan-Mar) in 2017-2018.

Ratification Review Meetings Held:                      Jan 15  
   Feb 6, 26  
   Mar 15

	<u>2017-2018</u>	<u>2018-2019</u>
<b>AIO Assessments and Recommendations Received</b>	<b>128</b>	<b>282</b>
<b>AIO Assessments and Recommendations Ratified</b>	<b>128</b>	<b>282</b>

	<u>2017-2018</u>	<u>2018-2019</u>
<b>Academic Offence</b>		
Plagiarism	71	116
Unauthorized Collaboration	18	104
Plagiarism & Unauthorized Collaboration	0	1
Copying /Aided towards Copying	9	42
Use of unauthorized materials/ Cheating on exam/test	4	3
Falsified Data	1	0
Self- plagiarism	3	3
Aiding in the commission of academic offence	2	1
Submitted work prepared by another person	3	2
Submitted ghost-written paper	2	0
Violated Copyright	5	0
Aided towards cheating/copying on final exam	2	0
Unauthorized Collaboration to gain unearned advantage	8	0
Cheating on assignment/exam	0	10

	<u>2017-2018</u>	<u>2018-2019</u>
<b>Penalties</b>		
Grade of “0” for the assignment/exam	74	119
Writing Workshop requirement	65	93
Reduction of final grade/capped grade for class	36	91
Grade for exam/ assignment capped	5	7
Resubmit assignment/exam	3	3
Failure of course	7	9
Warning	6	109
Grade of “0” on portion of assignment/exam	3	5
One-on-one session with specified resource person	5	0
Reduction of grade for assignment/exam	12	14
Notation on transcript	18	54
Academic Integrity Module	22	46
Must attend Faculty workshop on academic integrity	2	0
Mark on assignment to be included in calculation of final grade	1	0
Reweighting of all other assignments and exams	1	0

Writing Centre Recommendation	0	5
Must attend ‘Managing time & avoiding Procrastination workshop’	0	1
Assignment will be marked as though not plagiarized	0	2
Write a 2-page essay about ‘Possible AI consequences should I reoffend’	0	7

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

Faculty	Plagiarism	Plagiarism & Unauthorized Collaboration	Unauthorized Collaboration	Copying/Aided towards Copying	Submitted work prepared by another person	Aiding in commission of academic offence	Cheating on assignment/exam	Use of unauthorized materials-exam/test	Self-Plagiarism
Agriculture	3		2	2					
Architecture & Planning									
Arts & Social Sciences	19	1			2				
College of Continuing Education				1					
College of Sustainability									
Computer Science	63		100				7		2
Dentistry									
Engineering	5								
Graduate Studies									
Health	2							1	
Law									
Management	6						3		
Medicine									
Science	5		2	39		1		2	
King's College	13								1

Respectfully submitted by Dr. Tanya Packer, Vice-Chair (Student Affairs) on April 8<sup>th</sup>, 2019.